



**Government of India
Development Commissioner (MSME)
Ministry of Micro, Small & Medium Enterprises**

**!! ATTENTION !!
NEW ENTREPRENEURS/ENTREPRISES/
PROFESSIONAL/TECHNICIANS**

**WE ANNOUNCE RE-DESIGNED COMPUTER TRAINING PROGRAMMES ON THE
FOLLOWING SUBJECTS**

1. Software & Internet Fundamentals 2. P.C. Hardware Assembling & Maintenance with Basic Networking 3. Advance Networking with Server Technology 4. Software Based Business Accounting 5. Advance Accounts and Taxation with E-Filing 6. Web Application Development with PHP & MySQL 7. Web Application Development with ASP.NET and SQL Server 8. Desk Top Publishing(DTP) 9. SMPS & Monitor Repairing and Servicing 10. Printer Repairing 11. E-Commerce & Search Engine Optimization(SEO)

All courses are now more compact and suitable as per present market needs .

For details of the course curriculum, eligibility criteria, course fees, how to apply etc. visit our Website and applications may be made directly online through our website –

www.msmedikolkata.gov.in

You can also visit our office on any working day for direct admission on first-cum-first serve basis for all courses starting from September,2011. **Last date of admission: 02.09.11**

Director, MSME Development Institute
111 & 112, B. T. Road, Kolkata – 700 108
Ph.:033-2577-0595/97/98 Extn.219, Tele Fax:033-2577-5531
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USE UDYAMI HELP LINE: 1800 180 6763(Toll free)



**MSME – DEVELOPMENT INSTITUTE
(Formerly, Small Industries Service Institute)**

MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES
GOVERNMENT OF INDIA

111 & 112, B. T. ROAD, KOLKATA – 700 108

Phone : 2577-0595/0597/0598(EPABX) Tele-fax : 2577-5531(Director)

E-mail: director@sisikolkata.gov.in Visit Us. www.msmedikolkata.gov.in

Visit DC(MSME) : www.smallindustryindia.com



COURSE DETAILS:

1. SOFTWARE & INTERNET FUNDAMENTALS (10 weeks, 60 hours)

(Course Fee: ` 2200+ ` 227/-S.Tax)-

Min. Qualification: Madhyamik

COURSE DETAILS - Computer overview, Binary Numnber System, Identifying Computer peripherals, Windows operating System, MS-DOS,MS-Office(Word, Power Point, Excel, Access), Concept of Internet/Search Engines, use of E-mail, Simple website creation & project.

2. PC HARDWARE ASSEMBLING & MAINTENANCE WITH BASIC NETWORKING (14 weeks, 84 hours)

(Course Fee ` 4500/-+ ` 464/--S.T)

Min. Qualification: Madhyamik.

COURSE DETAILS- Idea of Analog & Digital, Introduction to basic components of computer, Assembling a computer, Operating system installation, Maintaining a computer, Windows, Cleaning Virus, Identification and Trouble shooting problems, Introduction to Networking/Networking concept, TCP/IP Utilities, Internet Installation & Configuration, Internet and Printer sharing with proxy server, crimping and LAN cable preparation.

3. ADVANCE NETWORKING WITH SERVER TECHNOLOGY(24 weeks,144 hours)

(Course Fee ` 10000/-+ ` 1030-S.T.)

Min. Qualification:Madhyamik with knowledge of Computer Hardware, Desirable : Basic Networking

COURSE DETAILS - Overview of Client & Server Architecture, Installation and configuration of Server-2003/2008, Domain concept, User and Administrator Account, Networking with Windows XP & Vista, concept and configure of wireless networking etc.

4. SOFTWARE BASED BUSINESS ACCOUNTING : (12 Weeks, 72 hours)

(Course Fee: ` 3600/=+ ` 371/=S.T.)

Min. Qualification: H.S, Desirable – Com. Stream with knowledge of basic computer operation.

COURSE DETAILS - Accounting concept, Books of Accounts, concept of VAT& CST, Tally- 9.1 operation, Fact, Ex-Nex Generation.

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COURSE DETAILS CONTD.

5. ADVANCE ACCOUNTS & TAXATION WITH E-FILING (16 weeks, 96 hrs.)
(Course Fee : ` 5000/= + ` 515-S.T.)

Min. Qualification desirable - B.Com with knowledge of accounting package.

COURSE DETAILS – Advance Tally- 9.1 with practical, Income Tax, Service Tax, VAT, CST, Profession Tax, ROC with training and steps of e-filing.

6. Web Application Development with PHP & MySQL:(14 weeks, 84 hours)
(Course Fee ` 4500/- + ` 464/--S.T.)

Min. Qualification: Madhyamik with knowledge of basic computer operation.

COURSE DETAILS - Web/Internet Fundamentals, Client side scripting using Javascript, Serverside scripting using PHP, Working with MySQL, Integrating HTML, CSS, Java script, PHP & My SQL, AJAX, Understanding Zend Framework, Understanding Wordpress/Joomla, Magento/ Zencart, Project

7. WEB APPLICATION DEVELOPMENT with ASP.NET and SQL Server
(12 weeks, 72 hours)

(Course Fee: ` 4000/= + ` 412-S.T.)

Min. Qualification: Madhyamik with knowledge of basic computer operation.

COURSE DETAILS - Web/Internet Fundamentals, Understanding .NET Framework and ASP.Net Technology, Object Oriented Programming using C#, Working with SQL Server, Application Development using C# and ASP.Net incl. AJAX, Understanding DotNetNuke, CATALook, Project.

8. Desk Top Publishing(D.T.P.) (10 weeks 60 hours)

(Course Fee: ` 3400/= + ` 350-S.T.)

Min. Qualification: Madhyamik

COURSE DETAILS - Page maker, Corel Draw, Free Hand, Bengali Font Application, Adobe Photoshop, Guide for Pre-press Production)

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COURSE DETAILS CONTD.

9. SMPS & MONITOR REPAIRING AND SERVICING (10-weeks, 60 hours)
(Course Fee: ` 3400/= + ` 350/- S.T)

Min. Qualification: Madhyamik.

COURSE DETAILS - Introduction to Electronics & Electrical, Identification of Tools, Measuring instrument & Components testing by multi-meter, idea of Analog & Digital, Circuit idea and tracing, Trouble shooting.

10. PRINTER SERVICING (4 weeks, 24 hours)
(Course Fee: ` 1250/- + ` 129/-S.T)
DMP, Inkjet/Deskjet, Laserjet

COURSE DETAILS - Introduction to Printer, Classification of Printer, About Internal Main Sections – Bios, Data arrangement, encoding, decoding etc.. Hands on practice (Removal & Assembly), Repair of SMPS and other cards, Nozzle drive (Inkjet, Bubble Jet etc), Complete discussion with hands on practice on laser technique. Removal, assembly and fault findings.

11. E-commerce & Search Engine Optimization(SEO) (7 weeks, 42 hrs.)
(Course Fee : ` 2250/= + ` 232-S.T.)

Min. Qualification: : Madhyamik with knowledge of basic Web designing/development.

COURSE DETAILS - Introduction to E-Commerce, E-Commerce Business Models, Online marketing techniques, Understanding Search Engines, Search Engine Optimization Techniques, Building E-Commerce with SEO, Project.

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HOW TO APPLY

1. Interested candidates may apply with particulars (Name, Father's/Guardian's Name, Address, Phone No., Qualifications, Whether SC/ST, Course Title) on plain paper along with true copy of mark sheets, Caste Certificate, 2 copies of stamp size photo & course fee by **cash or demand draft/pay order** drawn in favour of "**Director, MSME-DI, Kolkata**" payable at any service branch at Kolkata.
2. Online Application may also be made by visiting our website after log in www.msmedikolkata.gov.in.
3. **Seats are limited.** Selection will be made on **first-cum-first serve basis.**
4. Probable date of commencement of training: **05.09.11** onwards.
5. **Last date of submission of application: 02.09.11.**
6. Course fee will not be refunded under any circumstances except programme not conducted due to unavoidable circumstances.
7. SC/ST candidate will get 50% concession on course fee.
8. **Service Tax is charged @10.3% on all course fees**
9. Candidate must fulfill eligibility criteria in respect of qualification, age, caste etc. which will be verified through documentary evidence during enrolment/registration.
10. Candidates must be **18 yrs. of age as on 02.09.11.** No upper age limit.
11. Certificate will be awarded to the successful candidates from MSME Development Institute, Ministry of MSME, Govt. of India. Free counseling/Motivation campaign will also be provided to the successful willing trainees for setting up their own MSME venture.
